

# Creating Calendar Artwork for a Full Page Template



www.custombuiltcalendars.com  
1.888.343.3363 ext. 1

## File Format

- Save the file as 300dpi based on actual image size used. (i.e. final, cropped size of image)
- JPG format (TIF, PNG and EPS files are also accepted).
- RGB (Adobe [1998] color setting works best).

## Calendar Artwork Sizes

When creating artwork for calendar pages, ensure that the page you create is **1/8" larger on all sides**.

This extra image area is called 'bleed' and is used as a safety area. It will be **trimmed off** after printing and folding. For example, if the final trim size is 8-1/2" x 11", make your page size (bleed size) 8-3/4" x 11-1/4".

Actual Size Of Page ("Trim Size")	Make Artwork This Size (incl. "Bleed")*
5-3/8" x 8-3/8"	5-5/8" x 8-5/8"
8-3/8" x 10-7/8"	8-5/8" x 11-1/8"
8-1/2" x 11"	8-3/4" x 11-1/4"
9-1/2" x 12-1/4"	9-3/4" x 12-1/2"

**\*Bleeds are important!**

**Always add 1/8" to each edge.**

Ex.: **Trim size** ----- is 8-1/2" high x 11" wide, but a 1/8" bleed on all edges is required. Make the artwork 8-3/4" x 11-1/4".

Ex.: **Artwork size** ----- must be 1/8" larger than trim size on all edges.

Ensure all text is at **LEAST 3/8"** away from all trim lines.

**The hole punch** is 3/16" in size, centered on page. Its center is positioned approx. 3/8" from the trim line. Avoid placing text or logos in this area.

## Building your own Back Cover?

Leave a blank space for FSC information: 2-5/8" wide x 3/4" high. Color background is OK, but no text or images, please.

